



Aviation Standards Group Ltd.

Safety Starts With Standards

We provide:

Managed training & regulatory compliance support — month to month

- We build, standardize, and maintain your compliance system so it stays aligned
- Your manuals, training documents and operational records stay continuously audit-ready, so audits never become a last-minute scramble
- Continuity beyond one person — fewer gaps, less drift, lower internal workload



The Problem

Compliance isn't static

What operators face

- Small operational changes ripple across COM / SOP / CTM, training syllabi, and forms
- Documents drift: versions split, procedures diverge, records don't match manuals
- Audits trigger scrambling: rushed updates, missing evidence, reactive fixes
- Compliance becomes dependent on one person (Chief Pilot / Ops Manager / Admin)
- Result: preventable findings, lost time, and distraction from operations
- **Previous audit success does not guarantee future audit compliance**



Ripple Effect (Real World)

One change touches everything

Example: a 'small' COM change

- Updated procedure → SOP revisions → training syllabus updates
- Training forms & evaluations must change to match the new procedure
- Qualification tracking / matrix must be updated (who needs what training?)
- Records and evidence must align (sign-offs, check rides, recurrent training)
- If any piece lags behind, the system shows gaps during an audit



Document Drift → Findings

The hidden risk

How drift shows up in audits

- Manual says one thing; training/records show another
- Old versions circulating (shared drives, PDFs, printed binders)
- Inconsistent formats and numbering makes control difficult
- Missing links between procedures, training, and evidence
- Audit season becomes a 'cleanup project' instead of a routine check



What ASG Is

Managed service, not consulting

Positioning

- Consultants advise and leave. ASG manages and maintains the system continuously.
- We become the external system support for compliance / training documentation integrity.
- We keep a single source of record with version control and standardized structure.

“So you’re consultants?”

No. Consultants advise and leave. We maintain the system month-to-month, so compliance doesn’t depend on one person or audit season.



Why Managed Service Wins

Long-term value

Managed Service advantages

- Prevents document drift with routine monitoring and controlled updates
- Eliminates audit scrambling — gaps are handled before they become findings
- Removes single points of failure; improves continuity through employee turnover
- Reduces internal workload (Chief Pilot / Ops Manager) and stabilizes the process
- Predictable cost, scalable as fleet size and complexity increase
- Potential to reduce recurring admin load tied to compliance paperwork



2-Phase Engagement Model

A Clear Path to Audit Readiness

Phase 1 — Gap Analysis & Internal Audit (Diagnostic)

- Review documentation + assess against CARs / CASS + current Transport Canada expectations
- Output: Gap Analysis Report with prioritized remediation plan

Phase 2 — System Restructure (Build) & Managed Compliance Service (Maintain)

- Rebuild and/or standardize manuals, syllabi, forms, tools
- Output: unified, standardized documentation package
- Ongoing monitoring, updates, version control, training records matrix
- Output: always-current, audit-ready system



Phase 1: Gap Analysis

Diagnostic engagement

Scope includes

- Review COM, SOPs, CTM (as applicable), training syllabi, forms, records
- Review qualification tracking methods and evidence alignment
- Internal-audit style assessment against CARs / CASS + TC expectations

Deliverables

- One consolidated Gap Analysis Report: findings + recommendations
- Suggested remediation path (Phase 2)

What Phase 1 does NOT include

- Document rebuilding / rewriting
- Ongoing monitoring
- Regulator submission



Phase 2: Rebuild & Standardize

Finite project

What we do

- Full rebuild and / or standardization of training / compliance documentation library
- Manuals, syllabi, forms, evaluation tools, and supporting guidance
- Create missing documents required for the operation
- Standardize format, layout, and structure across all materials

Outcome

- A unified documentation package aligned to CARs / CASS and TC expectations
- A cleaner system that's easier to maintain and scale



Phase 2: Managed Compliance

Support service

Ongoing management includes

- Monitoring regulatory changes, policy updates, and interpretation trends
- Continuous document updates + version control (prevents drift)
- Maintain qualification & training matrix (who needs what / when)
- Keep procedures, training, and evidence aligned and audit-ready

Relationship

- We become your long-term compliance partner maintaining system integrity, month-to-month



Management Support Credit Structure

Turning the first step into a long-term partnership

1. Phase 1

Complete gap analysis
fee: \$5,000 at project start.



2. Phase 2

Customer moves into
ongoing monthly
compliance support. Monthly
fee based on fleet size.



3. Credit over time

Phase 1 fee is credited back
against subscription
charges over the first year.

A one-time gap analysis / onboarding fee of \$5,000 shall apply at the start of engagement. When customers move into a managed support structure, this amount will be credited back over the first year of the service agreement.



Long-Term Partnership Structure

Built for continuity, priced for commitment

- **“Standard engagement” option:** 3-year service agreement (annual prepayment each year) to ensure continuity, system stability, and measurable long-term value.
- **"Strategic Partner" option:** 3-year service agreement, full-term prepayment, receives enhanced discount, strong commercial pricing and price protection
- **"Enterprise" option:** 5-year service agreement with preferred pricing, for operators seeking long-range stability. *Best value option*
- **Why clients choose this model:** fewer internal handoff risks, stronger documentation control, reduced audit scrambling, and a more predictable compliance program



Special Projects Retainer

Flexible monthly engagement model

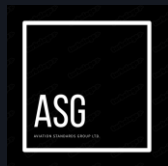
Retainer model: monthly support for operators who need focused project work without a full compliance managed-service engagement

Example services

- Aircraft MEL creation
- EFB SOP creation
- Transport Canada controlled goods application
- NVG training support development
- NVG SOP creation
- Addition of a new aircraft type to the AOC
- Other flight-operations support or direction the company wants to pursue

Best fit

- Ideal for companies that want steady access to expertise while advancing specific operational priorities



Managed Support Service Tiers (Example)

Scope-based monthly pricing

A common baseline for a smaller company

- Managed compliance support structure: \$3,000 per month

What this includes

- Ongoing monitoring of manuals, training documentation, and compliance structure
- Controlled updates and version management to prevent document drift
- Alignment between procedures, training programs, and operational records
- Maintain an audit-ready compliance system month-to-month
- Maintain clear visibility of training and qualification requirements across crews

Scaling

- Pricing increases with fleet size, number of pilots, aircraft types, and operational complexity
- Final scope and pricing are defined in the service agreement



How It Works

Onboarding & cadence

Kickoff to stability

- Week 0: kickoff + document request + access setup
- Weeks 1–2: discovery, interviews, and documentation review
- Week 3: Phase 1 report delivered (or Phase 2 build plan confirmed)
- Weeks 4–8: Phase 2 rebuild (timing depends on volume/complexity)
- Ongoing: Phase 2 monthly monitoring + controlled updates + matrix upkeep (when applicable)

(Estimated timeline; actual delivery may vary based on scope and complexity.)

Goal: make compliance maintenance routine—not a fire drill.

Important notes

- **We don't guarantee audit outcomes, but we significantly reduce risk by maintaining alignment**
- Excludes on-site audit attendance, however providing on-site audit preparation services can be scoped separately



Next Steps

Get audit-ready. Stay audit-ready.

Choose your entry point

- Phase 1 — Gap Analysis & Internal Audit (fast clarity)
- Phase 2 — (Gap Analysis from Phase 1) + Rebuild / Managed monthly support (full transformation)

Immediate next steps

- Confirm scope and tier • Agreement signed • Document list • Schedule kickoff

ASG becomes your long-term compliance partner so your team can focus on operations.